

# School Fee Schedule 2024



Annual School Fees				
	Mid-Year Reception Intake	Reception	Junior Primary Years 1 - 3	Senior Primary Years 4 - 6
Tuition Fees	\$ 2,594	\$ 5,187	\$ 5,538	\$ 6,798
Building Fund Levy	\$175	\$350	\$350	\$350

Annual School Fees			
	Year 7	Junior Secondary Years 8-10	Senior Secondary Years 11-12
Tuition Fees	\$9,369	\$9,618	\$10,820
Building Fund Levy	\$350	\$350	\$350

Discounts and Remissions				
	2nd Child	3rd Child	4th Child	5th Child
Family Discount	12% Tuition Fee	22% Tuition Fee	100% Tuition Fee	100% Tuition Fee
Note: Family Discount applies to students who are attending St Michael's College				
School Card Discount (50% of Tuition Fee)				
Early Payment Discount (3% of Tuition Fees)				
Building Fund Levy is charged per family				

## Tuition Fees

Annual fees are based on your child's/children's year level. Fees are invoiced in full at the beginning of the year and can be paid in instalments. The tuition fees cover most educational materials and resources for the year, including costs for sports teams and compulsory year-level excursions.

Students are provided an electronic device as part of the Integrated Learning Technology Program: an iPad for Reception to Year 6 and a laptop for Years 7 to 12. Please refer to the College website for further details.

## Year 7 Tuition Fee in 2025

The Year 7 tuition fee will align with the Years 8-10 tuition fee from 2025.

## Payment of Fees

Annual school fees are invoiced at the start of Term 1.

*Fees and building fund levy paid in full by the due date will be entitled to a 3% discount on tuition fees.*

This discount will only apply to families paying full fees and the building fund levy within 30 days of the invoice date.

Parents/Caregivers who do not wish or are not in a position to pay fees in full are required to set up a payment plan using the College payment plan provider, PaySmart.

All payment plans are spread over 10 months, from February to November. Payment plans can be:

- Quarterly (4 payments due February - November)
- Monthly (10 payments due February - November)
- Fortnightly (20 payments due February - November)
- Weekly (40 payments due February - November)

*Continued on the following page*

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Payment plans for 2024 Tuition Fee instalments				
	Quarterly (4 payments)	Monthly (10 payments)	Fortnightly (20 payments)	Weekly (40 payments)
Building Fund	\$87.50	\$35.00	\$17.50	\$8.75
Reception	\$1,296.75	\$518.70	\$259.35	\$129.68
Year 1 - 3	\$1,384.50	\$553.80	\$276.90	\$138.45
Year 4 - 6	\$1,699.50	\$679.80	\$339.20	\$169.95
Year 7	\$2,342.25	\$936.90	\$468.45	\$234.23
Year 8 - 10	\$2,404.50	\$961.80	\$480.90	\$240.45
Year 11 - 12	\$2,705.00	\$1,082.00	\$541.00	\$270.50

  

Payment plans for 2024 Mid-year Reception intake only				
	Quarterly (2 payments)	Monthly (5 payments)	Fortnightly (10 payments)	Weekly (20 payments)
Mid-year Reception intake	\$1,296.75	\$518.70	\$259.35	\$129.68

## PaySmart Information Sheet

FFA PaySmart is a third-party direct debit service provider that manages fee payment services on behalf of the College. PaySmart is an authorised provider within the financial services sector and complies with the industry's highest data and transaction security (PCI-DSS Tier 1) standards.

PaySmart direct debit arrangements automatically roll over from year to year. Families will be advised via communication from the College of their adjusted 2024 payment amounts before the school year commences.

Families new to the College community will receive a PaySmart "SchoolSmart" link via email, enabling them to activate the 2024 direct debit payment arrangement. This facility allows families to have their fees automatically deducted over the school year on a payment cycle suitable to their circumstances.

## Building Fund Levy

The College is proud of its facilities, which are enhanced with parents' significant assistance through contributions to the building fund. The levy is a non-compulsory annual contribution charged on a per-family basis. It allows for the continued upgrade, maintenance and improvement of the facilities of both the Primary and Secondary Campuses.

The building fund levy is tax deductible.

## University Extension Program

The cost of undertaking the Year 12 University Extension Program varies between Universities. The College will generally contribute 50% of Tuition costs. Refer to the University Year 12 Extension Programs Policy.

## Vocational Education and Training (VET) Fees

The cost of VET courses varies greatly. However, the College will generally contribute 50% of all training fees, with parents covering the remaining 50%. Refer to the VET Policy and Guidelines for further information.

# School Fee Schedule 2024

## Enrolment Application Fees

A \$95.00 fee is payable upon lodgement of each enrolment application. A fee of \$500.00 is payable upon acceptance of an offer of enrolment. Both payments are non-refundable. However, \$400 will be credited to the student tuition fee on commencement.

## Family Discount

When a family has two or more children attending the College at the same time, the following family discount is applied:

- 12% discount on the tuition fee for the second child.
- 22% discount on the tuition fee for the third child.
- No tuition fee is charged for the fourth and subsequent child/children whilst all children attend St Michael's College.

When determining whether a family will receive the discount, consideration will be given to circumstances such as whether the children are all enrolled under the same party's name or if the family member can demonstrate full financial responsibility for the children's school fees.

## School Card Discount

A tuition fee discount of 50% is provided to families who qualify for the Department for Education (DfE) School Card scheme. It is granted to applicants according to guidelines set by DfE and must be applied for annually.

Families who may qualify for the School Card discount should complete Form A – Income Audit or Form B – Hardship/Change of Circumstances/Self-Employed.

We recommend that families submit School Card applications online via the DfE website. Search "School Card Scheme" from a web browser. Please note that applications for the 2024 school year will not be open until mid to late January 2024.

Families opting to apply using a hardcopy form may download the form from the DfE website or contact the College Fees Department at 8150 2324. Completed School Card Form A forms must be provided to the College Fees Department before 31 January 2024.

Families applying for School Card using Form B must submit their application online or in hardcopy directly to DfE.

The College will process the School Card discount when DfE confirms eligibility.

## Early Payment Discount

Families who pay the annual tuition fee and building fund levy in full by the due date are entitled to an early payment discount of 3%.

Part-year enrolments are eligible for the discount if the account is paid in full within 30 days of the tuition fee invoice date.

## Split Family Accounts

Accounts will not be split unless a Court Order specifies this requirement. Parents must make their own arrangements regarding the payment of accounts. It is the legal responsibility of each signatory on the enrolment contract to pay all tuition fees.

## Fee Remission for Families in Financial Difficulties

Families experiencing financial difficulties, including families whose only income is Centrelink payments, should contact the College Accounts Receivable Officer to discuss their financial circumstances.

The following documents are required to assess fee remissions:

- Application for Special Financial Consideration form.
- Proof of income – ATO assessment notice.
- Copies of Centrelink documents.
- Proof of mortgage/rent repayments.

Fee remission only applies to the current year and is provided case-by-case.

# School Fee Schedule 2024

## Withdrawal/Late Commencement

Parents/Caregivers must provide at least one term written notice to conclude enrolments prior to the completion of Term 3. Notice of withdrawal must be given in writing to the Principal or Registrar. Where there are two parent/caregiver signatories, both parties are jointly and severally liable for fees and charges. Additionally, to conclude an enrolment, both parties must provide written notice to the College.

Verbal notification to a staff member other than the Principal or Registrar is not considered due notice. Failure to provide the required notice will result in fees for the following term, depending upon circumstances.

Should less than one terms' written notice to conclude enrolments prior to the completion of Term 3 be provided, enrolling parties will remain liable to pay the tuition fees and other associated costs for the following term.

If parents/caregivers wish to terminate a student's enrolment for the following school year, notice of a student's withdrawal must be given in writing to the Registrar prior to week 4 of Term 4. Should such notice not be provided within that timeframe, enrolling parties will remain liable to pay tuition fees and other associated costs for Term 1 of the following year.

A pro rata portion of the relevant fees will be charged (or rebated) if students commence or finish their studies partway through a term (although if insufficient notice of such withdrawal is provided, then the above mentioned charges will be applied). However, in any event, no rebate will apply for students leaving after starting Term 4, regardless of whether one months' written notice has been provided.

Payment of fees is still required when a student is absent from school for any length of time, such as for an overseas trip, holiday or sickness.

## Overdue Accounts and Late Payment Fee

The College reserves the right to pass overdue accounts to debt collection agencies. If this occurs, families are responsible for paying the collection costs as per the parent/guardian declaration in the Enrolment Contract.

Any default debt may also be reported to a credit reporting agency.

A \$55.00 administration fee will be charged for all accounts paid after the due date unless prior arrangements have been confirmed in writing by the College.

## Delivery of Fee Statements

Fee Statements are provided each term and uploaded to the SEQTA Engage, the parent portal.

Parents/Caregivers must ensure their email addresses are kept current via Consent2Go.