

**2019 BACK-TO-SCHOOL
INFORMATION BOOKLET
SECONDARY CAMPUS**



St Michael's
COLLEGE

Secondary Campus

15 Mitton Avenue
Henley Beach SA 5022

Email: smc@smc.sa.edu.au

Telephone: 8356 5966
Fax: 8356 1092

Absentee/Late Arrival Number: 8150 2323

Website: www.smc.sa.edu.au

Uniforms

College Uniform & Sports Uniform: Dobsons Pty Ltd
Telephone: 8150 2306

Second Hand Uniforms: www.sustainableschoolshop.com.au
Telephone: 1300 683 337

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WELCOME TO ST MICHAEL'S COLLEGE

Welcome to St Michael's College, a Catholic school committed to the Lasallian mission and vision of education.

As a College, we engage, challenge and support our students to strive to be the best they can be, and individually prepare them for the broader community and lives of faith and hope.

The *Back to School Information Booklet* provides important information to assist families to prepare for the 2019 school year. This booklet is subject to change and will be regularly updated on the College website and SEQTA.

RETURN TO SCHOOL DATES 2019

Years 7, 8 and 12	Tuesday 29 January 2019
Years 9, 10 and 11	Wednesday 30 January 2019

TERM DATES 2019

Term 1	Tuesday 29 January	Friday 12 April
Term 2	Monday 29 April	Friday 5 July
Term 3	Monday 22 July	Friday 27 September
Term 4	Monday 14 October	Friday 6 December

ADMINISTRATION OFFICE HOURS FOR 2019

Tuesday 22 January	Administration Office reopens
Wednesday 23 January	Closed - Staff PD offsite
Thursday 24 January	Open
Friday 25 January	Open
Monday 28 January	Closed - Australia Day Public Holiday
Tuesday 29 January	Administration Office reopens

STUDENTS NOT RETURNING TO THE COLLEGE IN 2019

If your son or daughter will not be returning to the College in 2019, please contact the Registrar as soon as possible. The withdrawal of enrolment affects many different areas of the College and your help in this matter greatly assists us in resource planning.

PARENT EVENINGS

Parent evenings vary across the year levels and provide the opportunity for parents to meet with staff. These gatherings aim to meet the specific needs of individual year levels.

Year 7	Monday 4 February	6:30pm	Founders Hall
Year 8	Tuesday 12 February	6:30pm	Founders Hall
Year 9	Wednesday 6 February	7:00pm	MacKillop Centre
Year 10	Wednesday 30 January	7:00pm	MacKillop Centre
Year 11	Wednesday 6 February	7:00pm	Founders Hall
Year 12	Wednesday 30 January	7:00pm	Founders Hall

DAY 1 AND DAY 2 PROGRAM

(SUMMER UNIFORM REQUIRED)

DAY 1: Students in **Years 7, 8 and 12** will commence on **Tuesday 29 January 2019 at 8:40am**

Prior to 8:40am, students will proceed to the relevant areas listed below:

Year 12 Lasallian Education Centre (LEC)

Year 8 Anzac Courtyard

Year 7 Turon Courtyard

DAY 2: Students in **Years 9, 10 and 11** will commence on **Wednesday 30 January 2019 at 8:40am**

Prior to 8:40am, students will proceed to the relevant areas listed below:

Year 9 Kaurna Courtyard

Year 10 Lasalle Courtyard

Year 11 Benilde Courtyard

DAY 1: TUESDAY 29 JANUARY 2019

(YEARS 7, 8, and 12 ONLY)

Prior to 8:40am, students will proceed to the relevant areas listed below:

Year 12	Lasallian Education Centre (LEC)
Year 8	Anzac Courtyard
Year 7	Turon Courtyard

TIME	YEAR 7	YEAR 8	YEAR 12
8:40 - 9:00	Pastoral Care	Pastoral Care	Pastoral Care
9:00 - 9:40	Pastoral Care	Pastoral Care	Year Level Assembly (MacKillop Centre)
9:40 - 10:20	Pastoral Care	Pastoral Care	Pastoral Care
10:20 - 11:00	Pastoral Care	Pastoral Care	Lesson 1 Subject
11:00 - 11:20	RECESS	RECESS	RECESS
11:25 - 12:05	Various Presentations	Chapel	Lesson 2 Subject
12:05 - 12:45	Chapel	MacKillop Centre Presentations	Lesson 3 Subject
12:45 - 1:25	Auditorium	MacKillop Centre Presentations	Lesson 4 Subject
1:25 - 2:05	LUNCH	LUNCH	LUNCH
2:10 - 2:50	Pastoral Care Activities	Pastoral Care Activities	Lesson 5 Subject
2:50 - 3:30	Pastoral Care Activities	Pastoral Care Activities	Lesson 6 Subject
3:30	DISMISSAL	DISMISSAL	DISMISSAL

DAY 2: WEDNESDAY 30 JANUARY 2019 (YEARS 7-12)

Prior to 8:40am, Year 9, 10 and 11 students will proceed to the relevant areas listed below:

Year 9	Kaurna Courtyard
Year 10	Lasalle Courtyard
Year 11	Benilde Courtyard

Students in **Years 7, 8 and 12** will proceed to their Pastoral Care classrooms.

TIME	YEARS 7 -12
8:40 - 9:00	Pastoral Care
9:00 - 10:00	Years 7 - 12 Welcome Assembly (Founders Hall)
10:00 - 11:00	Pastoral Care
11:00 - 11:20	RECESS
11:25 - 12:05	Lesson 4
12:05 - 12: 45	Lesson 5
12:45 - 1:25	Lesson 6
1:25 - 2:05	LUNCH
2:10 - 2:50	Lesson 7
2:50 - 3:30	Lesson 8
3:30	DISMISSAL

SECONDARY CAMPUS - THE COLLEGE DAY

Movement Bell	8:40am
Pastoral	8:45am
Lesson 1	9:00am
Lesson 2	9:40am
Lesson 3	10:20am
RECESS	11:00am
Movement Bell	11:20am
Lesson 4	11:25am
Lesson 5	12:05pm
Lesson 6	12:45pm
LUNCH 1	1:25pm
LUNCH 2	1:45pm
Movement Bell	2:05pm
Lesson 7	2:10pm
Lesson 8	2:50pm
DISMISSAL	3:30pm

LEADERSHIP

John Foley	Principal
Teresa Cimmino	Deputy Principal Learning and Teaching
John Lambert	Deputy Principal Pastoral
Damian Patton	Deputy Principal Primary
Dominic Lo Basso	Business Manager
Robert Dempsey	Director of Mission
Bron Kemp	Director of Curriculum and Assessment
Matthew Williams	Director of Pastoral

YEAR LEVEL DIRECTORS

	Year Level Director	Assistant Year Level Directors
Year 7	Aldo Calo	To be confirmed
Year 8	Paul Flaherty	To be confirmed
Year 9	Tonia Carfora	To be confirmed
Year 10	Tony Healy	Tess Morcom
Year 11	Mark Labroschiano	Anna Haracic
Year 12	Sam Kitschke	Anna Porcelli

HEADS OF DEPARTMENT/SUBJECT COORDINATORS

Hamish Redden	Business
Giselle Becker	Drama
Greg Cloy	Design and Technologies
Maria Cardillo	Digital Technology
Jane Sykes	English
Sally Nicholson	Health and PE
Matthew Muscat	History
Catherine Pearce	Humanities
Angela Benedetti	Italian
Anne Finlay	Mathematics
James Musci	Music
Angelo Spadavecchia	Religion
Gavin O'Reilly	Science
Nicolle LeRay-Warren	Visual Arts

COORDINATORS

Stratos Karnas	Gifted and Talented
Michael Balic	Learning Support Coordinator
Susanne Oliver-Dearman	Personal Learning Plan
Lachlan Chatterton	Research Project
Rocco Schirripa	SACE Coordinator
Kevin Woolford	VET Coordinator

STUDENT SERVICES

Student Counsellors

Ms Sarah Davies, Ms Ida-Marie Tullio, Mr Anthony Vizaniaris

Career Counsellors

Ms Rose Coorey, Mr Anthony Vizaniaris

College Chaplain

Sr Nithya

PASTORAL CARE

Pastoral Care is based on year level groups. Each class has a Pastoral Teacher responsible for the wellbeing of each student on a day to day basis. In addition, each year level has a Director and an Assistant Year Level Director responsible for the overall coordination of the year level.

Pastoral classes in Years 7 to 9 are gender based.

STATIONERY PACKS

All orders placed by 21 December 2018 will receive 10% discount on most stationery items. Orders received after 21 December will incur a late fee of \$15.00.

The Back to School Stationery process for 2019 will be undertaken by Lighthouse Books.

- Student subject information will be forwarded home to enable the online ordering of stationery items required for 2019.
- The stationery lists have been compiled by the College and can be ordered via www.lighthousebooks.com.au up until 21 December 2018.
- Lighthouse Books will handle all stationery enquiries, invoicing and delivery processes.

Contact details are as follows:

Lighthouse Books

Phone: (08) 8340 2356
Fax: (08) 8346 8629
Address: 116 Grange Road
Allenby Gardens SA 5009
Website: www.lighthousebooks.com.au
Email: booklist@lighthousebooks.com.au

Delivery of Stationery Packs (after payment)

Stationery Packs will be delivered to nominated addresses from late December and continue through January 2019. The Secondary Campus Bookroom (8150 2304) will be open for purchases of stationery Week 1 of Term 1, 2019.

TEXT BOOK LOAN SCHEME

A Text Book Loan Scheme operates at the Secondary Campus.

- This scheme enables students to have the use of text books on a “**loan only**” basis and books remain the property of the College.
- This scheme provides a service to students at a considerably lower cost than if parents had to purchase all new text books at costs between \$50 and \$80 for each book.
- Students are requested to take care of issued text books, to not write in any text books and to return them in a good, clean condition.
- Fines will be charged for books not returned or books returned in an unacceptable condition. Outstanding books from 2018 need to be returned to the College Bookroom urgently.
- Text Books will be distributed to students via their Pastoral Classes on the first day of school in 2019. If students have not received a textbook pack, they should contact the Bookroom immediately (08 8150 2304).

STUDENT ABSENCE

24- Hour Student Absentee Lines:

Primary (08) 8150 2397
Secondary (08) 8150 2323

Parents are requested to contact the College via the designated absentee lines by 9:30am if a student is going to be absent or late. Absences reported by **students** or via **email** are not accepted.

With consideration for student welfare, parents will be contacted via a text message if a student is absent and there has been no parent contact.

Extended Leave

Parents are requested to advise the administration office staff well in advance of taking extended leave for example family holidays, medical procedures.

Late Students

If students arrive at school after their Pastoral Class has concluded, they MUST report to the Administration Office with a diary note. If a student has been marked absent by the Pastoral Teacher and has not signed in at the Administration Office, a text message will be sent to the parent regarding their absence.

COLLEGE DIARY

The diary is a valuable record of the student's journey at St Michael's. Students should use the diary to help organise their study by entering all homework and assessment details. It is also a record of communication between home and the College. It is expected that parents/guardians and students are fully aware of the use of the diary as the key method of communication between home and school. Students in the Junior Secondary Years (7-9) are required to have their diary regularly checked by parents and Pastoral Teachers.

PARENT INFORMATION - COLLEGE WEBSITE

Please follow this link www.smc.sa.edu.au/news-information/college-information to access information relating to various topics including:

- Strategic Priorities
- Back To School Information Booklet
- Year Level Student Handbooks
- Curriculum Handbooks
- Integrated Learning Technology Program
- Bus and Train Timetables (www.adelaidemetro.com.au)

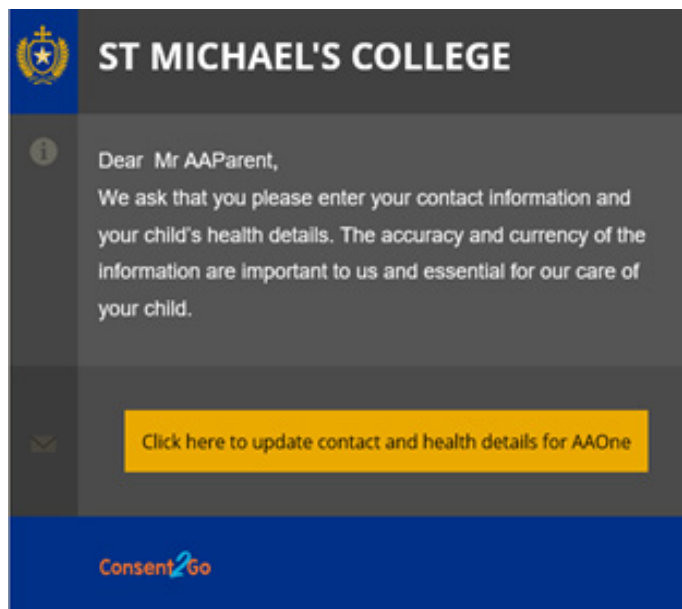
COLLEGE WEEKLY NEWSLETTER - "THE STAR"

"The Star" contains up to date College information and is emailed to parents weekly. "The Star" is also available via the College's website (www.smc.sa.edu.au). For families that do not have access to email, hard copies will be available from the Administration Office on each Campus for collection by students.

CONSENT2GO

St Michael's College has partnered with Consent2Go, a system which will replace our current paper process for collecting parent contact details and student medical information. Consent2Go will also manage incursion and excursion processes, including informing parents and obtaining parental permissions for these events.

For parents to operate the system, no username or password is required. In Term 4 2018, parents/caregivers received an email (see left image) and were asked to click on the yellow box, enabling parent/caregivers to be automatically connected to the system.



In the email, parents/caregivers were asked to enter their contact information and their child's health details. Once entered, these details can be updated as required through the system. The accuracy and currency of the information is important to the College and essential to care for your child. Please note that all information is stored in accordance with the Australian privacy requirements.

Parents/caregivers who do not have an email address or internet access, please advise the College so we are able to add you to the Consent2Go paper process.

SEQTA - LEARNING AND MANAGEMENT SYSTEM

SEQTA is a collaborative teaching and learning system that connects teachers, students and parents as an interactive and supportive community. To find out more about it, please follow this link: <https://seqta.com.au/>

All students at St Michael's College are able to access SEQTA via their student portal which is called SEQTA Learn by using their username and password. All students must access the site through the following link: <https://sta.smc.sa.edu.au/>

All parents can access SEQTA to keep updated on what their child is currently working on and when assignments are due. This also allows parents to access school reports, read the daily notices etc in a similar interface to the students. Parents are encouraged to install the SEQTA Engage app on their Apple or Android device and enter the following <https://pta.smc.sa.edu.au>



COLLEGE UNIFORM

The St Michael's College Uniform should be worn in its entirety at all times.

* Denotes updated uniform requirements.

Summer Uniform Terms 1 and 4

BOYS	GIRLS
<ul style="list-style-type: none">• Short sleeve shirt with crest• Grey trousers with grey socks or navy blue shorts worn with white crew socks• Black leather traditional school shoes (no boots, ripple soles, runners, canvas or skate shoes)• Blue St Michael's jumper if required	<ul style="list-style-type: none">• Summer dress• White crew socks• Short sleeve shirt with crest *• Navy blue shorts worn with white crew socks *• Black leather traditional school shoes-polished (no high heels. Canvas shoes, boots or scuffs)• Blue St Michael's jumper if required

Winter Uniform Terms 2 and 3

BOYS	GIRLS
<ul style="list-style-type: none">• Blazer - worn to and from school• Tie - top button on shirt must be done up• Long sleeve shirt with crest - must be tucked in*• Grey trousers• Black leather belt• Blue St Michael's jumper with crest• Grey or black socks• No printed or coloured t-shirts or skivvies are to be worn as undershirts• Black leather traditional school shoes - polished (no canvas shoes, boots or scuffs)	<ul style="list-style-type: none">• Blazer - worn to and from school• Tie - top button on shirt must be done up• Long sleeve shirt with crest - must be tucked in*• Skirt - not shorter than knee length and must not be rolled up at the waist• Navy trousers*• Blue St Michael's jumper with crest• Navy stockings - with the skirt (no knee high socks)• Blue socks with trousers• No printed or coloured t-shirts or skivvies are to be worn as undershirts• Black leather traditional school shoes - polished (no high heels, canvas shoes, boots or scuffs)

White Shirts

Please note that as of 2019, it is a requirement of all new students to the College, including Years 7 and 8, to wear the **long sleeve shirt, with crest** during Terms 2 and 3.

Current students have a two-year transition period and are required to wear the long sleeve shirt from 2021.

The College Spray Jacket

YEARS 7, 8, 9

Junior Secondary students may only wear the College spray jacket as part of the PE uniform or for co-curricular activities.

YEARS 10, 11, 12

Senior Secondary students are encouraged to wear the spray jacket only with their PE uniform rather than with the winter or summer school uniform. However, for 2019 the spray jacket remains an optional item for students in Years 10, 11 and 12.

Physical Education Uniform for Practical Lessons

- St Michael's sports polo top
- St Michael's blue sports shorts
- Plain white sports socks
- St Michael's cap or hat

Please note that NO leggings are to be worn beneath sport shorts

Optional

- St Michael's rugby top
- St Michael's navy track pants
- St Michael's spray jacket

Please note that students in Junior Secondary Classes (Years 7, 8 and 9) are to wear the Physical Education Uniform to and from school on the scheduled days that they have PE.

St Michael's College has a Sun Care Protection Policy. As such, a "no hat, no participation" policy will apply during Physical Education lessons, outdoor recreation activities and sports practices in Terms 1 & 4.

CO-CURRICULAR UNIFORMS

Unless otherwise specified by the Co-Curricular Coordinator, all co-curricular uniforms must be purchased online or by visiting: www.dobsons.com.au/school_uniform.php

Dobsons Pty Ltd

Telephone 08 8150 2306

Please make sure uniforms are ordered at least two weeks prior to the start of the season.

SUMMER	WINTER
<p>Cricket White cricket trousers St Michael's cricket polo shirt White sneakers or cricket shoes White socks St Michael's hat or cricket hat</p> <p>Tennis - Boys and Girls St Michael's PE polo shirt St Michael's PE shorts Sneakers and white socks</p> <p>Badminton - Boys As for tennis</p> <p>Volleyball As for tennis **St Michael's netball shorts optional (girls)</p> <p>Swimming/Water Polo - Girls and Boys St Michael's PE uniform worn as outer garment Plain navy or black bathers, swimsuits, or trunks **St Michael's caps provided</p> <p>Athletics - Girls and Boys As for tennis **St Michael's athletics singlet provided</p> <p>Basketball - Girls St Michael's basketball singlet St Michael's basketball shorts White socks</p> <p>Softball - Girls As for tennis</p>	<p>Football - Boys** St Michael's football top St Michael's shorts St Michael's hooped socks St Michael's spray jacket, rugby jumper and track pants ** 1st XVIII team wear winter uniform to all matches (including the College blazer)</p> <p>Football - Girls St Michael's football top (supplied) St Michael's shorts St Michael's hooped socks St Michael's spray jacket, rugby jumper and track pants</p> <p>Soccer - Boys and Girls St Michael's soccer top St Michael's soccer shorts St Michael's soccer socks</p> <p>Basketball - Boys St Michael's basketball singlet St Michael's basketball shorts White socks</p> <p>Netball St Michael's netball dress **St Michael's netball shorts White socks</p> <p>Badminton - Girls As for tennis</p> <p>Table Tennis - Boys As for tennis</p>
OPTIONAL ITEMS FOR ALL SPORTS	
<p>St Michael's spray jacket St Michael's rugby top St Michael's track pants St Michael's hat</p>	

DOBSONS PTY LTD

The College uniform can only be purchased from the Uniform Shop which is located at the Secondary Campus. The shop is managed and operated by Dobsons Pty Ltd on behalf of St Michael's College. It is essential to arrange an appointment with the uniform shop. Please contact staff directly on telephone 8150 2306.

The uniform shop can be accessed via the car park on Lawrie Street, adjacent to the Lasallian Education Centre.

Opening hours for the conclusion of 2018 and commencement of 2019 are as follows:

Monday 3 to Tuesday 6 December 2018	Open from 8:00am to 4:15pm
Friday 7 December 2018 to Tuesday 15 January 2019	CLOSED
Tuesday 15 January to Thursday 31 January 2019 inclusive	Open from 8:00am to 4:15pm
Monday 28 January (Australia Day public holiday)	CLOSED
Tuesday 29 January 2019	Normal school term trading hours resume

Normal trading hours during school terms are:

Tuesday, Wednesday and Thursday
8:00am - 4:15pm (closed between 12:30pm - 1:00pm).

Please refer to the College map in the booklet to locate the Uniform Shop.

SECOND-HAND UNIFORM TRADING SYSTEM

Second-hand uniforms are traded via the web-based trading system, Sustainable School Shop (SSS). To register, follow the link www.sustainableschoolshop.com.au, enter your details and nominate St Michael's College. Trading occurs among other parents from the College and buyers contact the seller to arrange a time to meet and trade. All enquiries can be directed to the SSS on 1300 683 337 or via 'Contact Us' on the website.

Similarly, you can also access the St Michael's College second hand uniforms Facebook page. Simply like the page and trading between parents can commence.

LOST AND FOUND PROPERTY

Parents/caregivers are requested to ensure that all items belonging to a student are clearly marked with the student's name.

Items lost and found can be checked or claimed from the Bookroom.

Items which are not claimed by the end of the year (including items left in student lockers) will be disposed of.

The College accepts no liability for items that may be lost or stolen.

Uniform Shop

LAWRIE STREET



First Floor

- ROOM CODES**
- A. Jan Room
 - C. Computer Room
 - D. Drama/Dance Space
 - G. General Classroom
 - L. Library Loft
 - M. Music Room
 - T. Tech Media Room

BADENOCH STREET

COLLEGE TUITION FEES FOR 2019

When determining tuition fees the St Michael's College, Adelaide Board considers the level of affordability for all families; the need for quality teaching and learning programs and providing physical resources that support the effective and sustainable operation of the College.

Annual School Fees		
	Tuition Fees	Building Fund Levy
Reception	\$4,298	\$312
Junior Primary Years 1 - 3	\$4,920	\$312
Primary Years 4 - 5	\$6,041	\$312
Primary Year 6	\$6,165	\$312
Junior Secondary Year 7	\$6,165	\$312
Junior Secondary Years 8 - 10	\$8,526	\$312
Senior Secondary Years 11 -12	\$9,519	\$312

Discounts and Remissions	
	Family Discount
2nd Child	12% tuition fee
3rd Child	22% tuition fee
4th Child	100% tuition fee
5th Child	100% tuition fee
<i>Please note the Family Discount applies to students who are enrolled at St Michael's College</i>	
School Card Discount (50% of tuition fees)	
Early Payment Discount (3% of tuition fees)	

Tuition Fee

Annual fees are based on your child's year level. Fees are invoiced in full at the beginning of Term 1 and can be paid in instalments over the year. The tuition fees cover most educational materials and resources for the year, including costs for sports teams, and year level excursions.

Students are provided with an electronic device R-6 iPad, and Laptop 7-12 as part of the Integrated Learning Technology Program. Please refer to the College Website under '[Policy News and Information](#)' for further details.

Fee Due Dates and Payment

Fees may be paid in full by cash, cheque or credit card within 30 days of the date of the invoice and receive a 3% early payment discount. Alternatively, fees can be paid by Direct Debit (PaySmart) or Centrepay deductions either monthly, fortnightly or weekly to enable payments to be spread over 10 months (Feb-Nov). If this payment method is chosen, families must complete the PaySmart Direct Debit Form.

Building Fund Levy

The College is proud of its facilities and these are enhanced with the significant assistance from parents through contributions to the Building Fund. The Building Levy is a non-compulsory annual contribution, charged on a per family basis. This levy allows for the continued upgrade, maintenance and improvement of the facilities of both the Primary and Secondary Campuses. The Building Fund Levy is tax deductible.

Vocational Education and Training (VET) Fees

The cost of VET courses varies greatly. The College will generally contribute 50% of all training fees (parents cover the remaining 50%). Please contact the VET Coordinator for further information.

Enrolment Application Fees

To submit an Enrolment Application, \$55.00 is payable upon lodgement. When a position at the College is offered and to secure your child's position, an acceptance fee of \$200.00 is payable. When your child commences at the College, \$150.00 is credited towards your child's tuition fee.

Please note that both fees are non-refundable.

Family Discounts

When a family has two or more children attending the College at the same time, the following family discount is applied:

- 12% discount on the tuition fee for the second child.
- 22% discount on the tuition fee for the third child.
- No tuition fee is charged for the fourth and subsequent children whilst all children are attending St Michael's College.

When determining whether a family will receive the discount, consideration will be given to circumstances such as whether the children are all enrolled under the same party's name or if the family member can demonstrate full financial responsibility for the children's tuition fees.

School Card Discount

Families who may qualify for school card discount must complete either Form A – Income Audit or Form B – Self Employed, Hardship or Change in Circumstances. The forms can be downloaded from the DECD website or by contacting the Accounts Receivable Officer at the Secondary Campus. Families applying for school card using Form A are advised to return the form to the Secondary Campus before the end of January each year. School card applications close at the end of October. The College provides a 50% discount on tuition fees to approved school cardholders. The discount will be processed once the form is returned and adjustments made if the application is not approved. Families applying for school card using Form B must return the form to DECD as soon as possible. The School Card discount will be processed when eligibility is confirmed by DECD.

Early Payment Discount

Families who pay the annual tuition fee and building fund levy in full by the due date are entitled to an early payment discount of 3%.

Part year enrolments are eligible for the discount if the account is paid in full within 30 days from the date of the enrolment.

Splitting Family Accounts

Unfortunately, accounts will not be split unless a Court Order specifies this requirement. Parents are requested to make their own arrangements regarding payment of accounts. It is the legal responsibility of each signatory on the enrolment contract to pay all tuition fees.

Fee Remission for Families in Financial Difficulties

Families experiencing financial difficulties, including families whose only income is Centrelink payments, should contact the College Accounts Receivable Officer to discuss financial circumstances. The following documentation is required for assessment of fee remission:

- Application for Special Financial Consideration.
- Proof of income – ATO assessment notice
- Copies of Centrelink documents.
- Proof of mortgage/rent repayments

Fee remission applies to current year only and is provided on a case-by-case basis.

Late Commencement / Withdrawal from College

Should a student commence or conclude his/her studies part way through the year, a portion of the relevant fees will be charged. However, for a student leaving after commencing Term 4, no rebate will apply. Payment of fees are still required where a student is absent from school for any length of time, for example overseas trip, holiday, sickness.

Overdue Accounts and Late Payment Fee

The College reserves the right to pass overdue accounts to debt collection agencies. If this occurs, families are responsible for the payment of the collection costs as per parents/caregivers declaration in the Enrolment Contract. Any default debt may also be reported to a credit reporting agency.

A \$55.00 administration fee will be charged for all accounts paid after the due date unless prior arrangements have been confirmed in writing by the College as a result of financial hardship.

STUDENT ACCIDENT INSURANCE

The College has negotiated a Student Accident insurance policy with AON (our insurer) that will protect parents from some of the financial burdens of student accidents. The policy, named 'Student Accident Insurance', provides a blanket cover for all students whilst at school or involved in a school activity (including work experience). In the event of an accident occurring, AON will pay lump sum benefits for a range of (non-Medicare) medical services such as broken bones, damaged teeth, permanent disabilities and emergency transport. Please contact the College for further information.

STAFF LIST 2019

(subject to change)

Leadership	
John Foley	Principal
Teresa Cimmino	Deputy Principal Learning and Teaching
John Lambert	Deputy Principal Pastoral
Damian Patton	Deputy Principal Primary
Dominic Lo Basso	Business Manager
Robert Dempsey	Director of Mission
Bron Kemp	Director of Curriculum and Assessment
Matthew Williams	Director of Pastoral

Teaching Staff			
Jack Alberton	Lavina Desyllas	Stratos Karnas	Mary Price
Matthew Anderson	Natalie Dimitrou	Briget Kearins	Patrizia Puglia
Gaby Anderson	Tom Dittmar	John Kildea	Meredith Ramsey
Sally Armour	Tim Donovan	Sam Kitschke	Paula Ratto
Liz Axon	Leisel Dunstan	Katrina Kreis	Hamish Redden
Michael Balic	John Edwards	Mark Labrosciano	Andrew Rosman
Giselle Becker	Justin Emerson	Nicolle Le Ray-Warren	Amanda Rossi
Angela Benedetti	Tony Faraone	Anna Lumibao	Nancy Ruggiero
Kelly Bell	Anthony Feleppa	Mario Luppino	Rocco Schirripa
William Benedictson	Teresa Ferraro	Karen Manskey	Reinhard Schwidder
Adam Biggs	Anne Finlay	Leanne Michalik	Tom Simpson
Rebecca Biggs	Paul Flaherty	Gianni Monti	Dominic Smith
Joanne Billows	Ryan Fleetwood	Stacey Moros	Angelo Spadavecchia
Anthony Blencowe	Nicholas Flynn	Tess Morcom	Andrew Spencer
Craig Burns	Lauren Freeth	Matthew Muscat	Fredrick Stanislaus
Emily Burns	Tony Galpin	James Musci	Mark Stephens
Lidia Calio	Adriana Gatt	Sally Nicholson	Rob Sturman
Aldo Calo	Chris Georgiou	Elli Nicola	Jane Sykes
Jessica Capitanio	Sara Giglio	Sue Ninham	Jill Thorn
Dani Caputo	Joanne Gilmore	Rhiannon O'Hara	Grant Turner
Maria Cardillo	Nectaria Granleese	Gavin O'Reilly	Jaime Veneman
Tonia Carfora	Anna Haracic	Susanne Oliver-Dearman	Ady Webb
Kellie Casserly	Chloe Harby	Laura Packard	Dylan Welford
Lachlan Chatterton	Stephen Harvey	Viorica Papuc	Mark Winston
Greg Cloy	Tony Healy	Brent Parfrey	Kevin Woolford
Bev Coleman	Ned Heath	Catherine Pearce	Peter Zanol
Tom Crouch	Tara Henry	Maria Pepe-Micholos	Angelo Zoanetti
David De Lorenzis	Dylan Hicks	Evangelos Pezos	
Tony De Silva	Wayne Hoffman	Darren Pike	
Inara Delgado	Cathy James	Anna Porcelli	

Non-Teaching Staff

Sophie Andonopoulos	Sarah Davies	Deborah Lapsley	Shivani Sharma
Helen Atkinson	Margie Dolley	Jackie Mengler	Mark Sowton
Julia Azzollini	Bonita Dorian	Rosalia Mercorella	Aldo Strippoli
Matthew Bagnara	Roger Dugan	Justin Miller	Adele Thomas
Lisa Baldwin	Terina Elphick	Christina Monti	Nikki Tidd
Isabella Barila	Domenico Fanto	Ashley Morrison	Brenda Trimboli
Kym Bolto	Caryn Fielke	Rob Murphy	Ida-Marie Tullio
Jan Bryant	Mary Firth	Olivia Peressin	Suzanne Ucinck
Leanne Burton	Cris Gargiulo	Louise Pike	Sonia Vial
Cathy Carey	Martin Grace	Maree Plew	Anthony Vizaniaris
Glenn Cooper	Scott Hanel	Ray Reiner	Emma Whiston
Rose Coorey	Les Higham	Paula Rogers	Lynda White
Angela Corena	Lisa Hurcombe	Calia Sandona	Jordan Young
Graham Cox	Andrew Hynes	Karen Seekamp	
Alan Crierie	Jenny Kurko	Julie Sexton	

